



September 2018

Dear Parent / Carer

Year 11 Progress Evening

I am writing to inform you about the Year 11 Progress Evening which will take place on **Thursday 18th October 2018**. This will be an opportunity for you to speak with your child's subject teachers.

The evening works on an appointment system between 4.30 and 7.30 pm. Your child will receive an appointment sheet and they will make appointments with all their subject teachers accordingly.

As your son/daughter will be moving on to Post 16 education, there will also be an opportunity to talk with our Careers Leader, Mrs Rabone King ,who will be present on the night, based in the heart space, to answer your questions.

If you have any further questions concerning the Progress Evening please do not hesitate to contact your child's form tutor or myself on 01702 509000.

We look forward to seeing you on the evening.

Yours sincerely

Mr J Zweistra
Vice Principal

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To be returned to your child's tutor as soon as possible.

Student's Name..... Tutor Group

I have received the letter regarding the Year 11 Progress Evening on **Thursday 18th October 2018** between 4.30 and 7.30 p.m.

I / We shall / shall not be attending* (Delete where applicable)

Parent/ Carer (Signature) Date